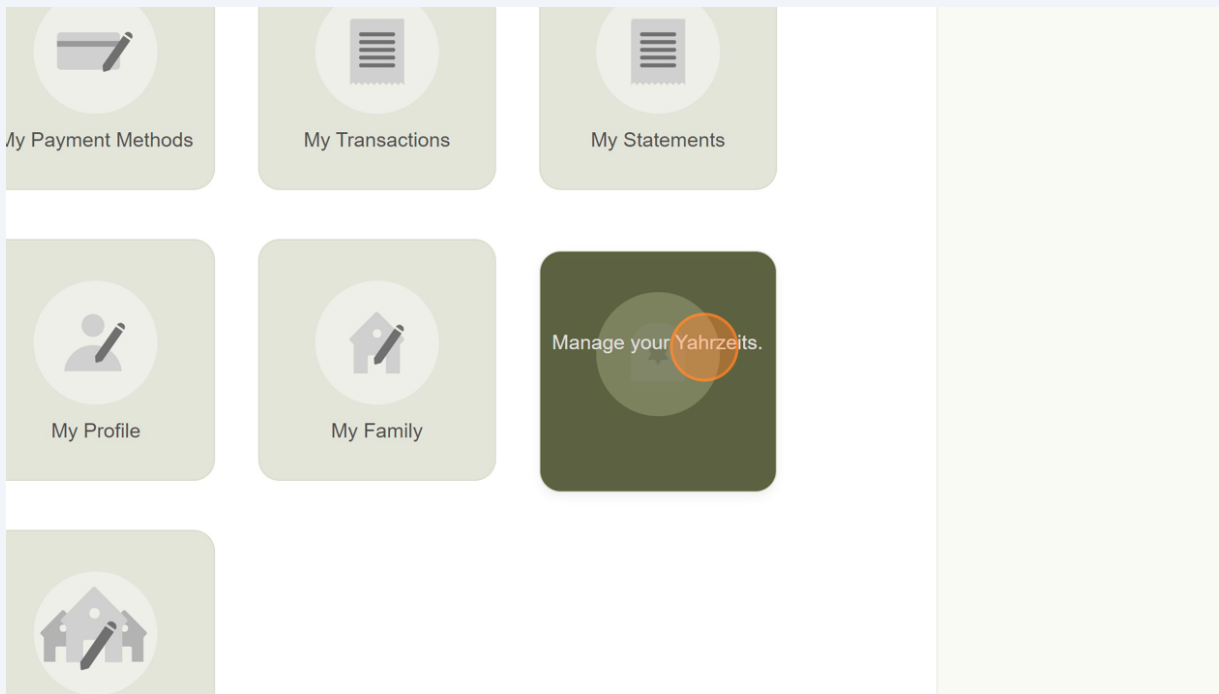


# How to add a Yahrzeit Observance to your Account **Scribe**

1 Navigate to <https://kolotchayeinu.shulcloud.com/member>

2 Click this image.



### 3 Click on Add Yahrzeit.

MEMBERSHIP & CLP REG    EVENT / CLASS FORMS    DIRECTORY    CONTRIBUTE

+ Add Yahrzeit

HOME | DONATE

[Privacy Policy](#) | [Member Terms](#)

Support

### 4 Click the "Full Name" field.

← Return to My Account Menu

#### My Yahrzeits

#### Create New Yahrzeit

Info

Mourners

The Deceased:

The Deceased Hebrew Name:

Gender of the Deceased:

English Date:     English Observance

After Sunset:  No  Yes

Hebrew Date:

## 5 Add the Date of Death: Month/Date/Year

CREATE NEW TAIITZIL

Info Mourners

The Deceased:

The Deceased Hebrew Name:

Gender of the Deceased:

English Date:     English Observance

After Sunset:  No  Yes

Hebrew Date:

On Leap Years:

On Non Leap Years:

Buried Date:

## 6 Was the time of death before or after sunset? This is important to calculate the Hebrew date of death/

Info Mourners

The Deceased:

The Deceased Hebrew Name:

Gender of the Deceased:

English Date:     English Observance

After Sunset:  No  Yes

Hebrew Date:

On Leap Years:

On Non Leap Years:

Buried Date:

Buried Location:

7

Click on the "From English" Button to get the Hebrew Date (the Yahrzeit).

The Deceased:

Deceased Hebrew Name:

Order of the Deceased:

English Date:     English Observance

After Sunset:  No  Yes

Hebrew Date:

On Leap Years:

On Non Leap Years:

Buried Date:

Buried Location:

8

Click "Mourners"

enu

Grozalsky"

Info

English Observance

No  Yes

9

Add the Relationship of the Deceased to the Mourner.

**My Yahrzeits**  
Update Yahrzeit for "Hirsch Grozalsky"

Info

[+ Add New Mourner](#)

Relationship (father/mother etc) of Mourner Name (autocompletes) is Chiyu

Malkie Grozalsky

[Save Changes](#)

10

Click "Create New Yahrzeit"

Yes

Shevat 5759 From English

Yahrzeit on Adar 1 as per synagogue custom

Yahrzeit on 30 Shevat as per synagogue custom

[Create New Yahrzeit](#)

[Support](#)